



**Progressive Education Society's
Modern College of Engineering**

**Academic Planner
2022-23 Term– II**

Academic Activities and its planning are as follows:

Activity	Period/Frequency
Principal Meeting with Faculty	Prior to term commencement
HOD Meeting with faculty	Prior to term commencement, as and when required as per discretion of department
Student's registration and its reporting	First week of commencement
Academic review	Monthly (Thrice a term)
Academic Planning Committee Meeting with OBE Committee	Monthly, Prior to term commencement and at the end of term
Peer Feedback	Once a term
Mentor mentee meeting	Monthly (Thrice a term)
Assessment of Curriculum (Theory + Practical)	As per OBE Policies
Midterm verification of Lab work	Once a term
Parents Teacher Meet	Once a term
TE Seminar reviews as per SPPU norms	As per the need of course
BE Project reviews as per SPPU norms	As per the need of course
Feedback by students about Faculty	Twice a term
Feedback by students about Course (Course Exit)	End of term
Feedback by students about Program Exit	End of term
Student Satisfaction Survey by students	End of term
Feedback by faculty about Curriculum	End of term
Project Exhibition	End of term/During M'Pulse
Mock oral practical exams and final submission	End of term
Completion of Student Profile Booklet	End of term
Submission of Term Closure Report	End of term
Internal Academic Audit	End of term
External Academic Audit	End of term

Following points to be noted:

- Assessment will be conducted by course coordinator as per OBE Policy.
- Activities for slow, advanced learners and make-up, remedial classes to be conducted during the term.
- SPPU Examination will be scheduled as per SPPU notification.
- Every mentor has to update the Student Profile Booklet after declaration of SPPU results.





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Academic Calendar for Third Year Engineering (TE), Final Year Engineering(BE)

Sr. No.	Planned Date/Week	Academic Activity
1	21/01/2023	Term Commencement Meeting with Principal
2	21/01/2023	Display of Time Table
3	21/01/2023	Meeting by HOD
4	23/01/2023	Start of semester
5	23 - 24/01/2023	Registration through ERP
6	23 - 25/01/2023	Orientation Program and Curriculum Booklet Circulation
7	30/01 - 04/02/2023	Mentor Mentee Meeting (I st)
8	21 - 26/02/2023	Peer Feedback
9	23/02/2023	Academic Review I (I st)
10	24/02/2023	Academic Planning and Monitoring Committee Meeting
11	27/02 - 04/03/2023	Mentor Mentee Meeting (II nd)
12	06 - 11/03/2023	Mid Term Faculty Feedback from students
13	18/03/2023	Parents Teacher Meet
14	20/03/2023	Academic Review (II nd)
15	24/03/2023	Academic Planning and Monitoring Committee Meeting
16	31/03 - 06/04/2023	Mentor Mentee Meeting (III rd)
17	10 - 15/04/2023	Project Exhibition
18	17 - 21/04/2023	End Term Feedback, Student Satisfaction Survey, Program Exit Survey from Students
19	17 - 21/04/2023	Curriculum Feedback by faculty
20	17 - 21/04/2023	Course Exit Survey
21	20/04/2023	Academic Review (III rd)
22	20/04/2023	Display submission schedule
23	24 - 28/04/2023	Mock Oral Practical Exam (as per the need of course) and Final Submission
24	24/04/2023	Academic Planning and Monitoring Committee Meeting
25	29/04/2023	Conclusion of Teaching
26	20/05/2023	Term End
27	22 - 27/05/2023	Submission of Term Closure report
28	05-10/06/2023	Internal Academic Audit
29	12-17/06/2023	External Academic Audit
30	20/06/2023	Submission of Internal and External Audit Report





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Academic Calendar for Second Year Engineering (SE)

Sr. No.	Planned Date/Week	Academic Activity
1	21/01/2023	Display of Time Table
2	21/01/2023	Meeting by HOD
3	04/02/2023	Term Commencement Meeting with Principal
4	06/02/2023	Commencement of term
5	06 - 07/02/2023	Registration through ERP
6	06 - 08/02/2023	Orientation Program and Curriculum Booklet Circulation
7	13 - 17/02/2023	Mentor Mentee Meeting (I st)
8	06 - 11/03/2023	Peer Feedback
9	24/02/2023	Academic Planning and Monitoring Committee Meeting
10	06/03/2023	Academic Review I (I st)
11	13 - 18/03/2023	Mentor Mentee Meeting (II nd)
12	13 - 18/03/2023	Mid Term Faculty Feedback from students
13	18/03/2023	Parents Teacher Meet
14	24/03/2023	Academic Planning and Monitoring Committee Meeting
15	06/04/2023	Academic Review (II nd)
16	17 - 21/04/2023	Mentor Mentee Meeting (III rd)
17	24/04/2023	Academic Planning and Monitoring Committee Meeting
18	02 - 06/05/2023	End Term Feedback, Student Satisfaction Survey from Students
19	02 - 06/05/2023	Curriculum Feedback by faculty
20	02 - 06/05/2023	Course Exit Survey
21	04/05/2023	Display submission schedule
22	08/05/2023	Academic Review (III rd)
23	08 - 13/05/2023	Mock Oral Practical Exam (as per the need of course) and Final Submission
24	13/05/2023	Conclusion of Teaching
25	22 - 27/05/2023	Submission of Term Closure report
26	31/05/2023	Term End
27	05-10/06/2023	Internal Academic Audit
28	12-17/06/2023	External Academic Audit
29	20/06/2023	Submission of Internal and External Audit Report

DVhore
Dr. Ms. D. V. Gore, Dr. Mrs. A. P. Laturkar
Academic Planning & Monitoring Committee

KR Joshi
Prof. Dr. Mrs. K. R. Joshi
Principal

